

FOCUS	ASSESSMENT AREA	<h2 style="text-align: center;"><u>RISK ASSESSMENT ACTIONS at Hickory Dickorys</u></h2> <p style="text-align: center;">This Risk Assessment is implemented to reduce the spread of Covid-19 in our setting. The fundamental principle is to ensure good hygiene practices and physical distancing between children and staff.</p>
CHILDREN	ENTRANCE & ATTENDANCE	<ul style="list-style-type: none"> • Only children who are symptom free or who have completed the required isolation period will attend the setting. • Children’s temperatures are taken on arrival these must read between 36-37.8 degrees for normal temperature. If the child has a temperature outside of this, they will be asked to return home for testing. • A guideline of acceptable temperatures is on view, a thermometer is available at all 3 entrances. • All children will use 3 separate entrances/exits to aid social distancing. Parents and visitors are not permitted inside the setting. • When inside, children wash or use antibacterial gel, they remove their shoes and outerwear.
CHILDREN	DISTANCING & GROUPS	<ul style="list-style-type: none"> • Children are organised into small groups and are not mixed throughout the day. • Outdoor space is used at different times of the day for each group. • The children are provided with varied space in the rooms to move around and spread out.
CHILDREN	WELLBEING & EDUCATION	<ul style="list-style-type: none"> • A calm and safe environment will continue for the children. • Key persons will ensure children receive emotional support. • Sand & Water play is on hold at present. • Some soft toys & furnishings have been removed; others are laundered after each use. • Toys that can be ‘mouthed’ by young children have been assessed and reduced accordingly. • They children are taught how to wash their hands correctly; pictures are displayed in each toilet. • The nappy changing areas are disinfected after each use and are used for one child at a time.
STAFF WHICH INCLUDES STUDENTS & VISITORS	ENTRANCE & ATTENDANCE	<ul style="list-style-type: none"> • Staff are expected to travel alone to work. If public transport is used or by other means, they must bring a change of clothes to prevent cross contamination. • All temperatures are checked upon entrance, these must read between 36-37.8 degrees for normal temperature. If a staff member has a temperature outside of this, they will be asked to return home for testing. Alternatively carry out a Rapid Antigen Test at nursery. • Staff may only return to nursery if they are symptom free, have completed the required isolation period or achieved a Negative Test Result. • Face coverings are recommended to be worn throughout the day. • All staff must wash or apply antibacterial gels upon entrance and change into uniform.

<p>STAFF WHICH INCLUDES STUDENTS & VISITORS</p>	<p>TRAINING</p>	<ul style="list-style-type: none"> • All staff are aware of our Policies & Risk Assessments for Covid-19 • Staff have accessed the Prevent Covid-19 Training. • Staff carry out a Self-Audit and Monitoring Form, monthly or earlier if necessary. • Staff complete their own room risk assessments.
<p>STAFF WHICH INCLUDES STUDENTS & VISITORS</p>	<p>DISTANCING & GROUPS</p>	<ul style="list-style-type: none"> • Staff will remain in their own groups where possible. • Social distancing will be maintained during break times, this is achieved by staggered lunch times and dividing space in the staffroom. • Staff members will avoid physical contact with each other. If staff must pass each other, then back-to-back passing is essential. • Staff must provide all their own cups, plates, and cutlery, these can be washed at the nursery immediately.
<p>PARENTS</p>	<p>SOCIAL DISTANCING</p>	<ul style="list-style-type: none"> • Parents will drop off and collect at specific doors. • Parents will socially distance from each other and not congregate together for any reason. • Parents will ring each doorbell (cleaned regularly) and a member of staff will collect the child. • Parents must not drop off or collect their child outside of their allotted session times. • Parents must not bring children to the setting if they or anyone in their family is displaying any symptoms of Covid-19. • Verbal handover information is restricted to ensure a queue does not form. Additional information is gained by telephoning or e-mailing the setting. • Parents must always wear face coverings/masks. • If parents do enter the setting, then strict rules apply including hand washing, wearing face masks, removing shoes and outerwear, temperature checks and social distancing rules apply
<p>ALL</p>	<p>GENERAL HYGIENE & HEALTH & SAFETY</p>	<ul style="list-style-type: none"> • All children and staff must wash or use antibacterial gel on their hands upon arrival and throughout the day from the provided stations. <p>An enhanced daily cleaning schedule is in place which includes:</p> <ul style="list-style-type: none"> • Furniture and surfaces • Children's toys and equipment. • Toilets & nappy changing areas (which are also are sanitised throughout the day)

		<ul style="list-style-type: none"> • Door handles, light switches, handrails, doorbells, stairgates, telephones & taps. • Sand & Water play is on hold at present. • Some soft toys & furnishings have been removed; others are laundered after each use. • All electronic equipment such as Laptops, tablets, and computers are sanitised. • Laundry such as bedding is only used by one child and laundered separately, daily. • Face flannels are used by one child and laundered separately, daily.
ALL	HANDWASHING	<ul style="list-style-type: none"> • Upon arrival in the morning and throughout the day. • After physical contact with others • After handling any post or parcels (gloves should be worn) • Before eating or drinking • After using the toilet • After coughing or sneezing • Before and after the preparation of food • If hands are visibly dirty • When moving from one room to another
STAFF WHICH INCLUDES STUDENTS & VISITORS	PPE	<p>The following items of PPE are available to all staff:</p> <ul style="list-style-type: none"> • Face masks • Hand sanitiser • Bleach and cleaning fluids • Gloves • Aprons <p>PPE will continue to be worn for normal practice such as nappy changing and the administration of First Aid.</p>
ALL	BUILDING	<ul style="list-style-type: none"> • Windows will be kept open where possible to ensure ventilation. There is no air conditioning. • Children are not permitted to bring in items from home, unless essential to their well-being. • An independent cleaner operates daily. • If emergency repairs are needed, these will be carried out outside of business hours where possible.
ALL	SUPPLIES	<ul style="list-style-type: none"> • We ensure an adequate supply of essential items to minimise the impact of any shortages. • We keep a small back-up supply of such stock. • In the case that the supply of food is interrupted, procedures will be implemented to ensure that appropriate food alternatives are offered, and normal food hygiene processes are followed. • All shopping that arrives at the setting is surface cleaned and gloves must be worn.

ALL	KITCHEN	<ul style="list-style-type: none"> • The kitchen is predominately used by the Chef, who is responsible for administering the correct procedures for cooking and delivering in line with EHO regulations. • An upgraded cleaning process is in place which is carried out daily. • If staff must enter the area, then social distancing rules apply.
ALL	RESPONDING TO A SUSPECTED CASE OF COVID-19	<ul style="list-style-type: none"> • If a child develops any of the recognised coronavirus symptoms whilst attending the setting, they will be collected as soon as possible and isolated at home in line with current NHS guidance. • Whilst waiting to be collected, they will be moved into a room where they can be isolated with a key person. • A window will be opened for ventilation • If the child should require the toilet whilst waiting, then this area will be disinfected after use. • The staff member will wear appropriate PPE and remain distanced at 2m • If the child becomes seriously unwell, then 999 will be called. • In the event of a staff member displaying symptoms, they will be required to go home immediately and be tested as soon as possible for Covid-19 • If a member in their household displays any symptoms, then they will be sent home immediately until the family member receives a result. • If the test returns as Positive, then the staff member must self-isolate for 14 days, and can return after this time providing they do not display any symptoms. • If the test returns as Negative, then they may return immediately. Proof of the result will be required. • If a member of staff contracts Covid-19 whilst in the setting then we will report this to Public Health South-West. • If more than one staff member contracts Covid-19 at any one time, then we will report this to RIDDOR.
ALL	SUPPORT	<ul style="list-style-type: none"> • Gloucestershire Early years Team • Environmental Health Officer (EHO) • NDNA (National Day Nurseries Association) • Government
		<p style="text-align: center;">THIS RISK ASSESSMENT IS REVIEWED MONTHLY OR AS NECESSARY</p>